2-Day Human Resource Series

Day 1 - July 14, 2025
Day 2 - July 24, 2025

The primary focus of this 2-Day Human Resource Series is to provide supervisors, new leaders and those who perform people-related functions in a business, with both a broad overview of the human resource functions and give them the tools they require to deal with day-to-day human resource tasks.

Whether you are a new leader or supervisor or small business owner, these 2 sessions will provide everything from how to write a job description to how to hire the right employee and deal with performance issues.

This training will assist in improving your skills by learning the fundamentals of human resource management. Today, more than ever, knowing how to attract and retain employees is critical to the success of an organization.

You will develop comprehensive recruitment tools to attract and select staff to behavioural-based interviewing, performance management, and staff retention strategies.

Developed and Delivered by:

MTEC
MANITOBA TOURISM
EDUCATION COUNCIL

DAY 1 - JUL 14, 2025
DAY 2 - JUL 24, 2025

9:00 am to 4:00 pm

MTEC Training Centre
75 Scurfield Blvd., Unit 3
Winnipeg, MB

$200 plus GST
for both days

DAY 1
Principles of Human Resource Management

Job Descriptions, Recruitment and Selection

DAY 2
Employee Orientation and Onboarding

Performance Management and Retention Strategies

For more information and to register please email **register@mtec.mb.ca**