Fundamentals of Human Resources For Managers

2-Part Series
Day 1 - February 19, 2025
Day 2 - February 26, 2025

This 2-part series is perfect for managers who would like to broaden their knowledge in this area.

Whether it's writing a job description, hiring the right person for the job or dealing with performance issues, there are times each day that managers need to utilize their HR skills. This training will assist managers in improving their skills by learning the fundamentals of human resource management, in addition to the other management functions they perform. Today, more than ever, knowing how to attract and retain employees is an important function of this position.

The primary focus of this 2-Day Human Resource Series is to provide managers with both a broad overview of the human resource functions and give them the tools they require to deal with day-to-day human resource issues. They will explore how to effectively develop a comprehensive recruitment toolkit to attract and select staff to behavioral-based interviewing, performance management and staff retention strategies.

Developed and Delivered by:

MTEC
MANITOBA TOURISM
EDUCATION COUNCIL

DAY 1 - FEB 19, 2025
DAY 2 - FEB 26, 2025

9:00 am to 4:00 pm

MTEC Training Centre
75 Scurfield Blvd., Unit 3
Winnipeg, MB

$200 plus GST
for both days

DAY 1
Principles of Human Resource Management
Job Descriptions, Recruitment and Selection

DAY 2
Employee Orientation and Onboarding
Performance Management and Retention Strategies

To register or for more information and to register please email **jromero@mtec.mb.ca** or call (204) 957-7437